

Cradle-to-Career System Governance Structure and Definitions

This document describes the California Cradle-to-Career System's governance structure.

Governing Board: The Cradle-to-Career System's Governing Board consists of 21 members, and includes data providers, a representative of the California State Assembly and of the California State Senate, and members of the public appointed by the Governor and Legislature. The Governing Board oversees two advisory boards, the Data and Tools Advisory Board and the Community Engagement Advisory Board.

Data and Tools Advisory Board: The Data and Tools Advisory Board has the responsibility for examining whether the data system is providing actionable information and identifying ways to improve access to that information.

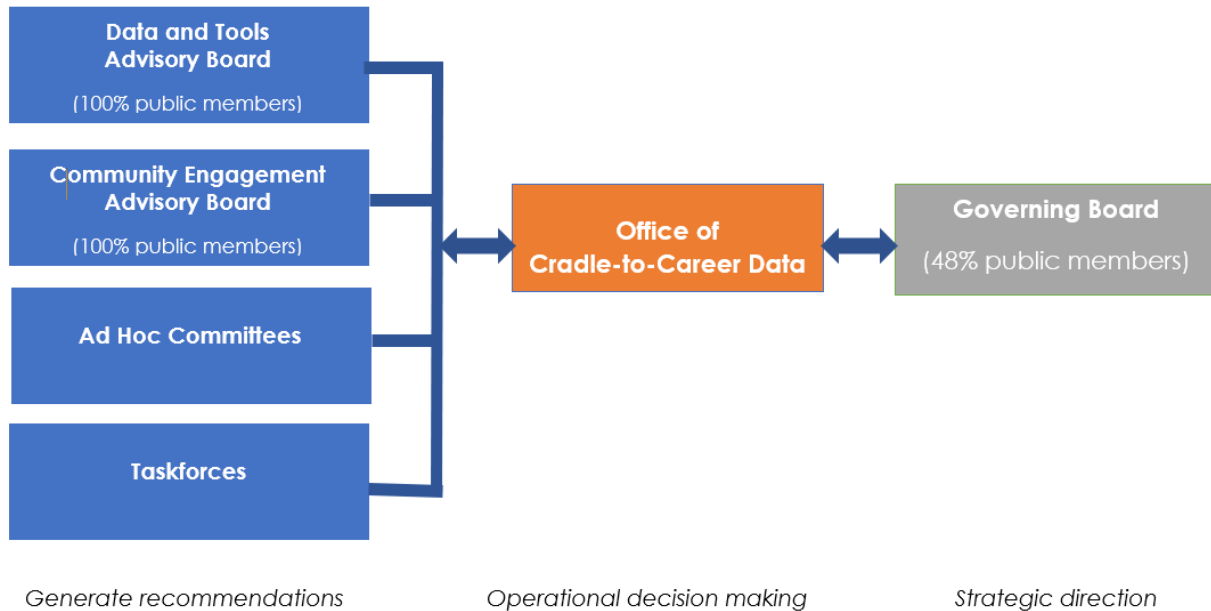
Community Engagement Advisory Board: The Community Engagement Advisory Board has the responsibility for examining whether the managing entity is creating strong feedback loops with data users, supporting evidence-based decision-making, analytical capacity, and ensuring equitable access to actionable information.

Managing entity: The Governor and Legislature appointed the Government Operations Agency (GovOps) to implement the Cradle-to-Career System and established the Office of Cradle-to-Career Data. The Office of Cradle-to-Career Data is known as the managing entity. The managing entity will work with the data providers, Governing Board, advisory boards, and stakeholders to implement the data system.

Data providers: Data providers are an agency or organization that is contributing data to the Cradle-to-Career System for the purposes of merging records with other entities' data. Data providers are represented on the data system's Governing Board.

Cradle-to-Career System Governance

The visual below clarifies the relationship between the Governing Board, the Office of Cradle-to-Career Data, and various Advisory Boards and Task Forces. It also shows the proportion of seats reserved for public members.



The Cradle-to-Career System governance model reflects the individual autonomy of specific organizational data governance structures and how they relate to the statewide longitudinal data system.

Cradle-to-Career System policy decisions are made through a governance structure with representatives from each of the data providers and representatives of the public. The governance structure includes a number of entities and committees, with a summary of the roles and responsibilities outlined in the table below.

Governance Structure	Roles and Responsibilities
Governing Board	<ul style="list-style-type: none"> ● Provides vision, direction, and oversight for the managing entity ● Oversees participation in the data system and governance structure ● Serves as the authority for escalation of issues ● Ensures the data system is serving its intended purpose ● Responsible for ensuring continued commitment of resources

	<ul style="list-style-type: none"> ● Recommends the types of information in the data system ● Appoints the Executive Director of the managing entity
Data and Tools Advisory Board	<ul style="list-style-type: none"> ● Develops recommendations for which data points to include in centralized data sets, the general content shown in public facing tools, and priority topics for research studies ● Develops suggestions to improve the usability and usefulness of the data for the Governing Board ● Reviews data requests that were approved and denied to identify mechanisms that will enable appropriate data requests to be fulfilled.
Community Engagement Advisory Board	<ul style="list-style-type: none"> ● Recommends ways to improve feedback loops with data users and ensure equitable access to actionable information ● Recommends professional development and technical assistance models that foster evidence-based decision-making, strengthen analytical capacity to use available data tools, and enable end users to understand structure factors that influence outcomes ● Suggests communication structures that ensure a broad range of Californians know about and are using the tools ● Suggests additional tools that will address strategic objectives for the data system
Managing Entity	<ul style="list-style-type: none"> ● Implements the data system ● Convenes taskforces to ensure the continued technical development of the Cradle-to-Career System and its ability to ensure privacy and security and comply with current and emerging standards for technology ● Relays information to and from respective agencies; responsible for monitoring the quality of data going into the system
Data Providers	<ul style="list-style-type: none"> ● Provides input to the Governing Board related to respective agency data governance policies, requirements, and priorities ● Provides annual data to the data system

Per the authorizing law for the data system, governing Board members, advisory board members, and managing entity employees are required to:

- Prioritize the needs of students and families.
- Comply with federal and state laws to protect individual privacy, including, but not necessarily limited to, all of the following:
 - The federal Family Educational Rights and Privacy Act of 1974 (Public Law 93-280, as amended).
 - The federal Health Insurance Portability and Accountability Act of 1996 (Public Law 104-191, as amended).
 - The federal Higher Education Act of 1965 (Public Law 89-329, as amended).
- Not use or disclose any data managed in the Cradle-to-Career System that meets the definition of personal information, as defined in Section 1798.3 of the Civil Code, except for purposes consistent with the Education Code. Whether or not it is protected under applicable federal or state law, personal information managed in the Cradle-to-Career System shall be deidentified before being released to the public.
- Consider and respond to stakeholder input.
- Promote and foster an environment and culture of collaboration and cooperation.
- Promote a culture of data-informed decision-making by consulting with data experts and intended data users, including members of the public, when developing data use priorities.